

## DRAFT MINUTES

### Date

Wednesday, October 30, 2019  
6:00-8:15pm

### Board Members In Attendance

X Alvarez Symonette, Chair  
X Katelyn Del Priore, Treasurer  
X Rema Davis, Secretary  
X John Duval  
X Kunjan Mehta  
X Frank Taylor  
X Patrice Fenton (by phone)  
X Mayling Blanco

### School Staff in Attendance

John Clemente  
Brandon Corley  
Natalie Ferrell

### Guests in Attendance

X Al Borghese  
X Ken Cerini  
X Kiu Geula  
X Neysha Mejia  
X Pdraig Shea  
X Jackie Lee  
X Karen Patwa  
Demetria McDonald

### Board Members Not In Attendance

Michael Busch, Vice Chair

### To do items:

- JC to ensure that Gantt chart is included by Kiu going forward
- Kunjan... will review depreciation and revenue/enrollment (slide 13) with Ken Cerini
- JC to coordinate with Kunjan on internships

### Agenda

1. Call to Order and Welcome
  - Alvarez, Board Chair, called the meeting to order
  - September 2019 Board Meeting minutes to the Board
  - Rema motioned to approve the minutes; Kate seconded the motion
  - Minutes unanimously approved by Board
2. Facilities Update (by Kiu)
  - 10/29 task list provided
  - 60% of footing and foundation walls have been poured; plan to finish by the end of 15th and slab by end of month

- Steel and planks by end of Feb
- Interior buildout by March
- 3rd party engineer has done inspection and sent reports
- Bank engineer coming to site next week
- Construction loan closing scheduled for beginning of November
- Received approval from permanent lenders.
- Rain creates a challenge but otherwise, no interruption.
- Should be able to work through the winter (with the installed concrete (CMU) blocks)
- Kiu will add gantt chart next time.

### 3. Financials

- Jackie and Kunjan scheduled a 4:30 review/finalization of Audit (due 11/1)
- Ken Cerini presentation highlights reviewed
- (By John) Discussion of student
  - 335 student count has been approved for next year.
- Title funding:
  - We receive Title 1,2,4 funding. Previous filings were missed due to HR changes within SBC and auditors. Everything back on track.
- Financial statements show profitability. Findings in the report were due to transition and will be resolved and better systems in place.
- Reviewing new benefits company that should be able to ensure benefits remain stable but at lower cost.

### 4. Academic Accountability

- Inaugural National Honors Society
- Reviewed timelines for exams, internal academics, restorative justice and college/career milestones
- CWRA testing and learning through projects to prepare for comprehension
- Career day invitation from Asia Cruz
- Discussion on how qualitative competency based structure can be better qualified.

### 5. Board Retreat

- Confirm location

### 6. Executive Update

- Contracted with Jean re: Staff Evaluations. Leadership will reach out to her further discuss staff.

### 7. Fundraising

- Will connect with Rosario to coordinate efforts on EOY campaign.
- Consider a group of parents fundraising
- Need to fundraise for building as well.

### 8. Next Meeting: November 15, 2019

*Minutes respectfully submitted by Rema Davis, Secretary, on October 30, 2019.*